

**GUIDELINES
FOR
SELECTION & ACCREDITATION
OF
TRAINING DELIVERY PARTNER**

1. ELIGIBILITY

Following applicants are eligible to apply:

1.1 Training Institutes set up/ affiliated by Government:

Any educational/ training institute fulfilling any of the following criteria:

- 1.1.1 ITIs/ ITCs affiliated to NCVT
- 1.1.2 Institutes approved by Councils under Central Government Ministries like All India Council of Technical Education Council
- 1.1.3 Training delivery partners already affiliated to NSDC and opting for automotive & related courses
- 1.1.4 Colleges/ Institutes affiliated to a university set up by Central or State/ UT government or recognized by University Grants Commission.
- 1.1.5 Schools / Institutes approved by Central or State Boards of Secondary Education (or equivalent) or Boards of Technical Education.
- 1.1.6 Any other institute set up by Central or State/ UT government

In future, if the registration/affiliation of the institute is cancelled for any reason by the respective accrediting/registering/governing authority, then its registration as a training partner of ASDC would also stand cancelled.

1.2 Training Institutes set up by Automotive Companies:

Any educational/ training institute fulfilling any of the following criteria:

- 1.2.1 Institutes owned/ promoted by Automotive Companies
- 1.2.2 Institutes managed/ run by Automotive Companies

1.3 Company/ Firm/ Society/ Trust

Any of the above fulfilling any of the following criteria:

- 1.3.1 An organization providing training under Apprentices Act, 1961 for last one year from the date of submission of the application.
- 1.3.2 An organization registered in India, conducting business in the domain of skill development & training, having Permanent Income Tax Account Number (PAN) and Service Tax Registration Number and audited accounts of statements at least for last one year.

2. REGISTRATION PROCEDURE

- 2.1 All applicants are required to submit duly filled in and signed application in the prescribed form along with prescribed application fee
- 2.2 All supporting documents, as given in the application form shall be submitted along with the application form
- 2.3 Application may be submitted to ASDC, either in person or through post and digitally by e-mail also.
- 2.4 Application form is to be filled in for each training centre. Applicant may apply for more than one centre through separate application forms.
- 2.5 Application will be processed at two levels:

2.5.1 with the corporate of the institute/ Centre, if applicable

2.5.2 with individual institute/ Centre

3. APPLICATION FORM

Application form for Registration/ Accreditation as a Training Partner may be requested from ASDC by sending in a request via e-mail or normal post.

4. EVALUATION OF APPLICATION

4.1 ASDC shall evaluate all applications received, within a period of one month from the date of receipt of the application.

4.2 ASDC may call for additional information, if required.

4.3 ASDC or its representative(s) may investigate the correctness of the information provided by the applicant.

4.4 The applicant may be called for a personal meeting/ interview with ASDC.

5. APPLICATION FEE

5.1 The applicant must submit a non-refundable application fee in form of a Cheque or Demand Draft, drawn in favour of 'Automotive Skills Development Council' payable at New Delhi.

5.2 The application fee for the year 2016 ~ 2017 is Rs 10,000/-

6. ACCEPTANCE OF APPLICATION

6.1 ASDC shall officially intimate applicant about the successful evaluation of the application.

6.2 Based on the acceptance of application, the applicant if need be, may proceed to:

6.2.1 Complete the requisite infrastructure/ equipment requirements as specified by ASDC.

6.2.2 Complete the hiring of trainers and other staff as per ASDC norms.

6.2.3 Apply for Affiliation/ Accreditation

6.3 'Acceptance of application' shall not be the authorization to start the training under ASDC partnership.

7. EVALUATION OF TRAINING CENTRE

7.1 On completion of the requirements for Affiliation/ Accreditation, the applicant shall apply for evaluation of the training centre.

7.2 ASDC expects training partner to have requisite infrastructure. This infrastructure may be owned/leased/organized by training partner.

7.3 ASDC or representative(s) nominated by ASDC shall arrange to evaluate the training centre.

7.4 Fees payable against evaluation charges shall be non- refundable.

8. AFFILIATION/ ACCREDITATION LETTER

- 8.1 Based on successful completion of requirements and following recommendations of the Evaluation Team, ASDC shall ask the applicant to:
 - 8.1.1 Sign the 'Training Partner Agreement'
 - 8.1.2 Deposit the Accreditation Fee to ASDC as per schedule 5.
 - 8.1.3 Deposit the Course Licensing/Validation Fees as per schedule 5.
- 8.2 On receipt of the signed 'Training Partner Agreement' and course licensing/validation Fee, ASDC shall issue the 'Letter of Affiliation/ Accreditation'.

9. OTHER IMPORTANT GUIDELINES

- 9.1 For details of modules, please refer Appendix 1.
- 9.2 Requisite Fees may be paid on-line. Details may be requested from ASDC.
- 9.3 On receipt of the Registration Letter, applicant shall complete all requirements within the time specified by ASDC. In case the requirements are not completed within the stipulated period of time, ASDC may cancel the Registration.
- 9.4 ASDC may inspect the training center anytime during the period of accreditation, with or without notice, to ensure compliance to ASDC norms and standards for training partners.
- 9.5 Affiliation/ Accreditation may be suspended or cancelled based on the terms of the Termination Clause of 'Training Partner Agreement'.

10. ASDC Contact:

Mr Sunil K Chaturvedi

CEO, ASDC

Sat Paul Mittal Building,

1/6, Siri Institutional Area,

Khel Gaon Road,

New Delhi 110049

Ph-+91 1141868090

E-mail: skc@asdc.org.in Website: www.asdc.org.in

APPLICATION FORM FOR TRAINING PARTNER

INSTRUCTIONS TO THE APPLICANT

1. Kindly go through the form thoroughly before filling it up.
2. It may be noted that the 'Applicant' here refers to the main promoter/ partner who would run the day to day operations of the proposed Training Centre.
3. This application (refer Page 7-14) should be filled in English language only, either by typing or in block letters with black ink.
4. All the financial information should be mentioned in Rs Lacs.
5. Multiple locations may be applied for; an applicant must fill separate application form for each proposed Training Centre.
6. Please strike off the headings not relevant to your application.
7. If the space provided for giving the information is insufficient, please attach additional sheets.
8. Please attach documentary proofs as mentioned in the application form. Documentary proof requirement may be different for different establishments.
9. Application form may be sent in an envelope through post and by e mail to ASDC.

From:

Date: _____

Sir,

Subject: Application for Registration as a Training Partner of ASDC

We the undersigned hereby apply for Registration as a Training Partner under the skill development initiative of ASDC. We would like to state that we have made full disclosure of all the information required in this application and the information provided by us is true to the best of our knowledge and belief.

We acknowledge that this is only an application for consideration of Registration with ASDC and that this application does not place any obligation on ASDC to appoint us as an Accredited/ Authorized training partner.

We understand that ASDC or its representative shall be free to investigate the correctness of information provided by us and/ or call for more information whenever required. During such investigation or at any subsequent stage, in case of any misinformation, whether intentional or unintentional, ASDC may not give acceptance of application or may cancel the same if already issued.

We further acknowledge that the copies of all documents, photographs etc furnished by us would henceforth become the property of ASDC and may be retained by them for their records.

Signature of Main Promoter/ Partner

Name:

Designation:

Phone No:

E mail:

1. CONTACT DETAILS	
Name of the Organization	
Name of main promoter	
Contact Details	Address:
	District:
	City:
	State/ UT:
	Pin Code
	Telephone:
	Mobile:
	Fax:
	E Mail:
	Website:
Name of Proposed Centre	Address:
Contact Details	District:
	City:
	State/ UT:
	Pin Code
	Telephone:
	Mobile:
	Fax:
	E Mail:
	Website:
	Address:

2. TRAINING MODULE(S) APPLIED

ASDC competency based/ NOS based Module(s) opted for Registration (Please refer Appendix 1)	1. 2. 3. 4. 5.
Applying for	First time <input type="radio"/> Reapplying <input type="radio"/>
If reapplying, date of previous application	
If reapplying, reason of re- application	

3. INSTITUTE DETAILS

3.1 INSTITUTES SET UP BY GOVERNMENT

Type of Institute	Affiliation/ Accreditation	Yes/ No
ITIs/ ITCs/ College/ School/ Organization/ Autonomous Organization	NCVT/ AICTE	
	Central/ State Government University	
	University recognized by UGC	
	Central/ State Board of Education	
	Board of Technical Education	
	Distance Education Council of India	
	University recognized by DEC of India	
	Set up by Central/ State Government	
	Any other (Please specify)	
	Proposed training capacity for applied ASDC courses per year: Course 1_____ Course 2_____ Course 3_____	
Placement / Employment record giving details of employers for each course:		

Documentary proof of Registration/ Affiliation/ Accreditation attached:

Yes No

3.2 INSTITUTES SET UP BY AUTOMOTIVE COMPANIES	
Company Details	Name:
	Date of incorporation:
	Nature of business:
	Number of permanent employees:
Training Institute Details	Name:
	Purpose of institute:
	Date of incorporation:
	Courses conducted at present with annual training capacity: 1. _____ Capacity _____ 2. _____ Capacity _____ 3. _____ Capacity _____.
	Affiliation with Govt. University/ Body, if any (Please specify):
	Total number of employees :
	Number of trainees trained since inception in each course: Course 1 _____ Course 2 _____ Course 3 _____
	Number of Trainees trained in previous financial year in each course: Course 1 _____ Course 2 _____ Course 3 _____
	Proposed training capacity for applied ASDC courses per year: Course 1 _____ Course 2 _____ Course 3 _____
	Placement / Employment record giving details of employers for each course:

Documentary proof attached:

1. PAN Number

Yes No

2. Service Tax Registration Number

Yes No

3. Registration/ Affiliation/ Accreditation

Yes No

3.3 INSTITUTES SET UP BY COMPANIES/ FIRMS/ SOCIETY/ TRUST

Company/ Firm/ Society/ Trust Details	Name:
	Date of incorporation:
	Nature of business/ association:
	Education/ Training Institutes operated:
	Number of permanent employees:
	Permanent Account No:
	Service Tax Registration No:
Training Institute Details	Name:
	Purpose of institute:
	Date of incorporation:
	Tie ups with Industry, if any:
	Courses conducted:
	1. _____ Capacity _____ 2. _____ Capacity _____ 3. _____ Capacity _____
	Affiliation with Govt. University/ Body, if any (Please specify):
	Number of trainees trained since inception in each course: Course 1 _____ Course 2 _____ Course 3 _____
	Number of Trainees trained in previous financial year in each course: Course 1 _____ Course 2 _____ Course 3 _____
	Proposed training capacity for ASDC courses per year: Course 1 _____ Course 2 _____ Course 3 _____

	Placement / Employment record giving details of employers for each course:
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PARTICULARS OF THE MAIN PROMOTOR

Particulars of the main Promoter (who would run day to day operations) <div style="border: 1px solid black; padding: 5px; text-align: center; margin: 10px 0;"> <i>Please affix a recent passport size color photograph</i> </div>	Name:		
	Date of Birth:	Age:	
	Citizenship:		
	Residence Address:		
	Office Address:		
	Education Qualifications:		
	Particulars	Year of Passing	Institute
Graduation			
Post Graduation			
Any other Degree			
	Total work experience: Brief background including business/ work experience:		
Details of other Promoters (including main promoter)	Name:	% stake:	
	Name:	% stake:	
	Name:	% stake:	
	Name:	% stake:	

4. INFRASTRUCTRE & OTHER DETAILS OF TRAINING INSTITUTE

Area Details:

Particulars	Number	Area in sq m
Classrooms		
Workshop		
Other Buildings		
Open Area		
Total Area:		

Facilities Available:

Whether the training institute is owned or leased:

Owned Leased

In case of ownership, whether the property is:

Mortgaged Hypothecated Under Litigation None

In case of lease, years of lease:

Number of employees:

Particulars comprises	Permanent	Contract/ Temporary
Trainers		
Demonstrators		
Others		
Sub Total		
Total:		

Finance	How much are you willing to invest in infrastructure/ equipment: Rs
	Amount of proposed working capitals : Rs

Documentary proof attached*:

- | | | | | |
|---|-----|-----------------------|----|-----------------------|
| 1. Certificate of Registration of Company/ Firm/ Society/ Trust | Yes | <input type="radio"/> | No | <input type="radio"/> |
| 2. Memorandum of Association | Yes | <input type="radio"/> | No | <input type="radio"/> |
| 3. Audited Account Statement of previous year | Yes | <input type="radio"/> | No | <input type="radio"/> |
| 4. PAN Number | Yes | <input type="radio"/> | No | <input type="radio"/> |
| 5. Service Tax Registration Number | Yes | <input type="radio"/> | No | <input type="radio"/> |
| 6. Registration/ Affiliation/ Accreditation of institute | Yes | <input type="radio"/> | No | <input type="radio"/> |
| 7. Passport size photograph of main promoter | Yes | <input type="radio"/> | No | <input type="radio"/> |
| 8. Age proof of main promoter (Driving license/ passport etc) | Yes | <input type="radio"/> | No | <input type="radio"/> |
| 9. Certificates for education qualifications | Yes | <input type="radio"/> | No | <input type="radio"/> |
| 10. Photographs / Layout of the current/ proposed training centre
(Layout, Classrooms, Workshops & other facilities) | Yes | <input type="radio"/> | No | <input type="radio"/> |
| 11. Property document showing ownership/ lease | Yes | <input type="radio"/> | No | <input type="radio"/> |
| 12. Income tax return of the main promoter | Yes | <input type="radio"/> | No | <input type="radio"/> |
| 13. Documentary proof of industry tie ups | Yes | <input type="radio"/> | No | <input type="radio"/> |

* Applicable to institutes proposed/ set up by Automotive Companies/ Companies/ firms/ Society/ Trust.

MODULES ON OFFER

Infrastructure / Facilities / Trainer details

S.NO.	ASDC MODULES	MODULES LINK
1	MANUFACTURING	http://asdc.org.in/wp-content/uploads/2014/12/Manufacturing-Module.pdf
2	RESEARCH AND DEVELOPMENT	http://asdc.org.in/wp-content/uploads/2014/12/R-D-Module.pdf
3	SALES	http://asdc.org.in/wp-content/uploads/2014/12/SalesModules.pdf
4	SERVICE	http://asdc.org.in/wp-content/uploads/2014/12/ServiceModule.pdf
5	ROAD TRANSPORTATION - DRIVING - FUEL PUMP OPERATIONS	http://asdc.org.in/wp-content/uploads/2014/12/ROAD-TRANSPORTATION-MODULES.pdf

**AFFILIATION GUIDELINES
COMMERCIAL TERMS**

Description		Fee Structure Skill Training Centre	Remarks
1	Application Fees	10,000/- +18% GST	Non-refundable
2	Evaluation Fees	25,000/-+18% GST	Non Refundable
3	Accreditation charges	5,000/-+18% GST	Accreditation Certificate/ MoU
4	Train (TOT) programme Fees	-	Cost as per specific ToT programme
5	Curriculum Validation Fees	5,000/- *	Non Refundable
6	Student Assessment & Certification Charges	800/- -- 1,200/-	Non Refundable And +18 % GST applicable on other than Govt. Scheme course

The above fees is applicable for the financial year 2017~ 2018.
ASDC may revise the charges at its sole discretion

TOT module options (3 days, 5 days, 7 days, 12 days), as per options of TOT module for given group of Trainer. Please ask for fee for selected TOT module

*** this cost will vary for different modules

APPENDIX 1

LIST OF QUALIFICATION STANDARDS

S.No.	Sub-Sector	Name of the QP	QP Code	NSQF level
1	Manufacturing	Welding Assistant	ASC/Q 3101	2
2		Welding Technician Level 3	ASC/Q 3102	3
3		Welding Technician Level 4	ASC/Q 3103	4
4		Welding Supervisor	ASC/Q 3104	5
5		Welding Machine Setter /Master Welder	ASC/Q 3105	6

6	Foundry Assistant/ Casting Assistant	ASC/Q 3201	2
7	Casting Technician Level 3	ASC/Q 3202	3
8	Melting assistant /Helper	ASC/Q 3203	2
9	Pressure die casting Operator	ASC/Q 3204	4
10	Casting Technician- Sand Moulding	ASC/Q 3205	4
11	Casting Supervisor	ASC/Q 3206	5
12	Casting Line In-Charge	ASC/Q 3207	6
13	Automotive Paintshop Assistant	ASC/Q 3302	2
14	Automotive Body Painting Technician Level 3	ASC/Q 3303	3
15	Automotive Painting Technician Level 4	ASC/Q 3304	4
16	Painting Supervisor	ASC/Q 3305	5
17	Painting & Surface Treatment Shift- In Charge	ASC/Q 3306	6
18	Press Shop helper	ASC/Q 3401	2
19	Press Shop Operator L4	ASC/Q 3402	4
20	Press Shop Supervisor	ASC/Q 3404	5
21	Press Shop Line - In Charge	ASC/Q 3405	6
22	CNC Operator / Machining Technician L3	ASC/Q 3501	3
23	Machining Assistant	ASC/Q 3502	2
24	CNC Operator / Machining Technician L4	ASC/Q 3503	4
25	Machine shop supervisor	ASC/Q 3505	5
26	Machine Setter / Master Technician	ASC/Q 3506	6
27	Vehicle Assembly Fitter/ Technician	ASC/Q 3601	4
28	Assembly Line Supervisor	ASC/Q 3602	5
29	Assembly Line Machine Setter	ASC/Q 3603	6
30	Auto Component Assembly Fitter	ASC/Q 3701	4
31	Surface Treatment Technician	ASC/Q 3801	4
32	Heat Treatment Technician/ Furnace Operator	ASC/Q 3901	4
33	Heat Treatment Shop Supervisor	ASC/Q 3902	5
34	Heat Treatment Shop- Metallurgist	ASC/Q 3903	6
35	Tool Designer	ASC/Q 4001	5
36	Tool Room operator/ Technician	ASC/Q 4101	4
37	Tool Room Supervisor	ASC/Q 4102	5
38	Soldering and Brazing Technician	ASC/Q 4201	4
39	Super Finishing Technician	ASC/Q 4301	4
40	Plastic Moulding Operator/ Technician	ASC/Q 4401	4
41	Plastic Moulding Helper	ASC/Q 4402	2
42	Plastic Moulding Supervisor	ASC/Q 4403	5
43	Plastic Moulding Shift-In -Charge	ASC/Q 4404	6
44	Forging Operator	ASC/Q 4501	4
45	Forging Line Supervisor	ASC/Q 4502	5
46	Forging Shift -In -Charge	ASC/Q 4503	6
47	Loading and Unloading Operator/ Loader	ASC/Q 6101	2
48	Packing Executive/Packing Assistant/Packer	ASC/Q 6102	2

49		Parts Picker	ASC/Q 6103	3
50		Manager-Stores Operation	ASC/Q 6104	5
51		Material Coordination Manager	ASC/Q 6105	6
52		Vendor Development Executive	ASC/Q 6201	5
53		Manager Vendor Development	ASC/Q 6203	6
54		QC Inspector Level 3	ASC/Q 6301	3
55		Manager Supplier Quality	ASC/Q 6302	6
56		QC Inspector Level 4	ASC/Q 6303	4
57		Manager / Supervisor Customer Quality	ASC/Q 6304	6
58		QA Standards Incharge	ASC/Q 6305	5
59		Manager /Supervisor Manufacturing Quality	ASC/Q 6306	7
60		Method Study Executive (Level 5)	ASC/Q 6401	5
61		Industrial Engineer (Workstation Design)	ASC/Q 6402	6
62		Industrial Engineer (Layout Design)	ASC/Q 6403	5
63		Process Design Engineer	ASC/Q 6404	6
64		Equipment Designer L5	ASC/Q 6405	5
65		Process Tryout Engineer	ASC/Q 6406	4
66		Manager Process Engineering	ASC/Q 6407	7
67		Process Validation Executive	ASC/Q 6408	5
68		Process Tryout Technician	ASC/Q 6409	3
69		Manager Maintenance Mechanical & Electrical	ASC/Q 6801	6
70		Maintenance Technician Mechanical L4	ASC/Q 6802	4
71		Maintenance Technician Electrical L4	ASC/Q 6803	4
72		Maintenance Technician -Electrical- L3	ASC/Q 6804	3
73		Maintenance Technician -Mechanical- L3	ASC/Q 6805	3
74		Maintenance Assistant	ASC/Q 6806	2
75		Automation Specialist	ASC/Q 6807	6
76		Machining and Quality Technician	ASC/Q3509	3
		Welding and Quality Technician	ASC/Q3109	3
1	Manufacturing (Non -formal)	Lathe Operator	ASC/Q 1901	4
1	PETROL PUMP OPERATIONS	PUC Attendant	ASC/Q 9601	2
2		QCP Attendant	ASC/Q 9602	2
3		Tyre Inflation Attendant	ASC/Q9603	2
4		Fuel Service Man/ Fuel Service Dispensing Attendant	ASC/Q9604	2
1	R & D	Prototyping Manager	ASC/Q 8302	7
2		Vehicle test Driver	ASC/Q 8402	5
3		Testing Manager	ASC/Q 8405	7
4		Test Technician	ASC/Q 8401	4
5		Test Engineer- Product/Vehicle	ASC/Q 8403	5
6		Supervisor R & D testing (Indoor, product)	ASC/Q 6502	5

7		Prototyping Engineer	ASC/Q 8301	6
8		Product Design Manager L7	ASC/Q 8103	7
9		Product Design Engineer	ASC/Q 8102	6
10		Product Conceptualization Manager	ASC/Q 5103	7
11		Product Conceptualization Engineer	ASC/Q 5101	6
12		Modeller	ASC/Q 8101	6
13		Manager-PLM(Product Lifecycle Management)	ASC/Q 6505	7
14		Manager Test Facility (R & D infrastructure)	ASC/Q 6503	6
15		Incharge Material Testing	ASC/Q 6504	6
16		Executive, Proto Manufacturing	ASC/Q 6501	4
17		Draughtsman/Draughtsperson	ASC/Q 8201	4
18		Computer Aided Engineering - Test Executive	ASC/Q 5102	6
1	Road Transportation	Ambulance Driver	ASC/Q 9706	4
2		Driving Assistant	ASC/Q 9701	2
3		LMV Driver Level 3	ASC/Q 9702	3
4		Commercial Vehicle Driver Level 4	ASC/Q 9703	4
5		Taxi Driver	ASC/Q 9705	4
6		Forklift Operator (Driver)	ASC/Q 9707	4
7		Driver Trainer	ASC/Q 9708	5
8		2W- Delivery Associate	ASC/Q 9710	3
9		CHAUFFEUR L5	ASC/Q 9711	5
10		CHAUFFEUR L4	ASC/Q 9712	4
11		Auto Rikshaw Driver	ASC/Q 9713	4
12		Dealership Driver	ASC/Q9715	4
13		CHAUFFEUR / Taxi Driver	ASC/Q9714	4
14		Highway Toll Attendant	ASC/Q9731	3
15		highway Toll collector	ASC/Q9730	4
16		Highway Toll Traffic Channelizer	ASC/Q9732	2
1	Sales & Technical Service +Repair	Sales Consultant Level 4	ASC/Q 1001	4
2		Sales consultant (Institutional Sales)	ASC/Q 1002	6
3		Sales Consultant (Pre-owned Vehicles)	ASC/Q 1003	6
4		Sales Executive (Accessories Value added services)	ASC/ Q 1004	4
5		Sales consultant (Retail)	ASC/ Q 1005	5
6		Home Installer/Home delivery Manager	ASC/ Q 1006	6
7		Sales Lead (Pre-owned Vehicles)	ASC/ Q 1008	7
8		Automotive Sales Lead (Retail)	ASC/Q 1007	7
9		Sales Manager	ASC/ Q 1009	8
10		Sales executive-Dealership	ASC/Q 1010	3
11		Washer	ASC/Q 1101	2
12		Accessory Fitter	ASC/Q 1102	4
13		Car Washer and Assistant Service Technician	ASC/Q1417	3
14		Auto / E Rickshaw Driver Assistant Service Technician	ASC/Q9719	4
15		SHOWROOM HOSTESS / HOST	ASC/Q 1103	3

16	Customer Relationship Manager	ASC/ Q 1104	7
17	Telecaller	ASC/ Q 1105	4
18	Customer Relationship Executive	ASC/ Q 1106	4
19	PDI Supervisor	ASC/ Q 1107	5
20	PDI Incharge	ASC/ Q 1108	6
21	Sales/Service Trainer (Dealer)	ASC/ Q 1109	6
22	Marketing and Social Media manager	ASC/ Q 1110	7
23	Finance, Insurance and Registration Coordinator	ASC/ Q 1201	5
24	Automotive Service Technician Level 3	ASC/Q 1401	3
25	Automotive Service Technician Level 4	ASC/Q 1402	4
26	Automotive Service Technician Level 5	ASC/ Q 1403	5
27	Automotive Service Technician Level 6	ASC/ Q 1404	6
28	Auto Body Technician Level 4	ASC/ Q 1405	4
29	Repair Painter Auto body L 4	ASC/ Q 1406	4
30	Repair Painter- Auto body L 3	ASC/ Q 1407	3
31	Automotive Electrician Level 4	ASC/Q 1408	4
32	Automotive Engine Repair Technician Level 4	ASC/ Q 1409	4
33	Auto Body Technician Level 3	ASC/ Q 1410	3
34	Automotive Service Technician (Two and Three Wheelers)	ASC/Q 1411	4
35	Service Supervisor	ASC/ Q 1412	7
36	Body Shop In-Charge	ASC/ Q 1413	7
37	Brake Specialist	ASC/ Q 1414	4
38	Clutch Specialist	ASC/ Q 1415	4
39	AC Specialist	ASC/Q 1416	4
40	Spare parts Operations Executive Level 3	ASC/Q 1501	3
41	Spare Parts Operations Executive Level 5	ASC/Q 1502	5
42	Spare Parts Operations Incharge	ASC/ Q 1503	7
43	Maintenance Technician- Service Workshop	ASC/Q 1601	4
44	Service Advisor	ASC/ Q 1602	6
45	Warranty Processor Level 4	ASC/Q 1603	4
46	Warranty Incharge	ASC/ Q 1604	6
47	Quality Controller	ASC/ Q 1605	6
48	Workshop Manager	ASC/ Q 1606	8
49	Sales Officer (Auto Components)	ASC/Q 1701	4
50	Area Manager (Auto Components)	ASC/ Q 1702	7
51	Sales Representative	ASC/ Q 1801	5
52	Repair - Welder	ASC/Q 1902	4
53	Sales Consultant (Automotive finance)	ASC/ Q 2001	4
54	Territory Sales Manager (Retail)	ASC/Q 0101	5
55	Key Accounts Sales Manager	ASC/Q 0102	5
56	Regional Sales Manager	ASC/Q 0103	7
57	Territory Sales Manager (Used/ Preowned Vehicles)	ASC/Q 0104	5

58	Sales & Technical Service & Repair	Regional Sales Manager (Used/ Preowned Vehicles)	ASC/Q 0105	6
59		Sales Training Manager	ASC/Q 0201	6
60		Regional Sales Development / CRM Manager	ASC/Q 0202	6
61		Dealership Sales and Value Added Services Executive	ASC/Q1012	4
62		Dealership Telecaller Sales Executive	ASC/Q1011	4
63		Showroom Hostees Customer Relationship Executive	ASC/Q1111	4
64		Commercial Executive / Officer	ASC/Q 0203	5
65		Commercial Manager (Zonal/ Regional)	ASC/Q 0204	6
66		Regional Dealer Development/ Network Expansion Manager	ASC/Q 0301	6
67		Regional Retail Finance & Insurance Manager	ASC/Q 0401	6
68		Social Media & Digital Marketing Manager	ASC/Q 0501	6
69		Product / Brand Manager	ASC/Q 0503	6
70		Marketing Manager - LOB	ASC/Q 0504	7
71		Area Technical Lead	ASC/Q 0601	6
72		Territory Service Manager	ASC/Q 0602	5
73		Area Service Manager	ASC/Q 0603	6
74		Key Accounts Service Manager	ASC/Q 0604	6
75		Area Parts Manager	ASC/Q 0605	5
76		Regional Parts Manager	ASC/Q 0606	6
77		Regional Manager - Customer Care	ASC/Q 0607	6
78		Regional Service Marketing Manager	ASC/Q 0701	6
79	Regional Service Process Manager	ASC/Q 0702	6	
80	Trainer-Service	ASC/Q 0801	5	
81	Service Training Incharge Centre	ASC/Q 0802	6	
82	Service Office Executive	ASC/Q 0901	4	
83	Service Office Manager	ASC/Q 0902	5	
84	Sales officer (Auto Insurance)	ASC/Q 2101	5	