

**GUIDELINES
FOR
SELECTION & ACCREDITATION
OF
TRAINING DELIVERY PARTNER**

1. ELIGIBILITY

Following applicants are eligible to apply:

1.1 Training Institutes set up/ affiliated by Government:

Any educational/ training institute fulfilling any of the following criteria:

- 1.1.1 ITIs/ ITCs affiliated to NCVT
- 1.1.2 Institutes approved by Councils under Central Government Ministries like All India Council of Technical Education Council
- 1.1.3 Training delivery partners already affiliated to NSDC and opting for automotive & related courses
- 1.1.4 Colleges/ Institutes affiliated to a university set up by Central or State/ UT government or recognized by University Grants Commission.
- 1.1.5 Schools / Institutes approved by Central or State Boards of Secondary Education (or equivalent) or Boards of Technical Education.
- 1.1.6 Any other institute set up by Central or State/ UT government

In future, if the registration/affiliation of the institute is cancelled for any reason by the respective accrediting/registering/governing authority, then its registration as a training partner of ASDC would also stand cancelled.

1.2 Training Institutes set up by Automotive Companies:

Any educational/ training institute fulfilling any of the following criteria:

- 1.2.1 Institutes owned/ promoted by Automotive Companies
- 1.2.2 Institutes managed/ run by Automotive Companies

1.3 Company/ Firm/ Society/ Trust

Any of the above fulfilling any of the following criteria:

- 1.3.1 An organization providing training under Apprentices Act, 1961 for last one year from the date of submission of the application.
- 1.3.2 An organization registered in India, conducting business in the domain of skill development & training, having Permanent Income Tax Account Number (PAN) and Service Tax Registration Number and audited accounts of statements at least for last one year.

2. REGISTRATION PROCEDURE

- 2.1 All applicants are required to submit duly filled in and signed application in the prescribed form along with prescribed application fee
- 2.2 All supporting documents, as given in the application form shall be submitted along with the application form
- 2.3 Application may be submitted to ASDC, either in person or through post and digitally by e-mail also.
- 2.4 Application form is to be filled in for each training centre. Applicant may apply for more than one centre through separate application forms.
- 2.5 Application will be processed at two levels:

2.5.1 with the corporate of the institute/ Centre, if applicable

2.5.2 with individual institute/ Centre

3. APPLICATION FORM

Application form for Registration/ Accreditation as a Training Partner may be requested from ASDC by sending in a request via e-mail or normal post.

4. EVALUATION OF APPLICATION

4.1 ASDC shall evaluate all applications received, within a period of one month from the date of receipt of the application.

4.2 ASDC may call for additional information, if required.

4.3 ASDC or its representative(s) may investigate the correctness of the information provided by the applicant.

4.4 The applicant may be called for a personal meeting/ interview with ASDC.

5. APPLICATION FEE

5.1 The applicant must submit a non-refundable application fee in form of a Cheque or Demand Draft, drawn in favour of 'Automotive Skills Development Council' payable at New Delhi.

5.2 The application fee for the year 2015 ~ 2016 is Rs 10,000/-

6. ACCEPTANCE OF APPLICATION

6.1 ASDC shall officially intimate applicant about the successful evaluation of the application.

6.2 Based on the acceptance of application, the applicant if need be, may proceed to:

6.2.1 Complete the requisite infrastructure/ equipment requirements as specified by ASDC.

6.2.2 Complete the hiring of trainers and other staff as per ASDC norms.

6.2.3 Apply for Affiliation/ Accreditation

6.3 'Acceptance of application' shall not be the authorization to start the training under ASDC partnership.

7. EVALUATION OF TRAINING CENTRE

7.1 On completion of the requirements for Affiliation/ Accreditation, the applicant shall apply for evaluation of the training centre.

7.2 ASDC expects training partner to have requisite infrastructure. This infrastructure may be owned/leased/organized by training partner.

7.3 ASDC or representative(s) nominated by ASDC shall arrange to evaluate the training centre.

7.4 Fees payable against evaluation charges shall be non- refundable.

8. AFFILIATION/ ACCREDITATION LETTER

- 8.1 Based on successful completion of requirements and following recommendations of the Evaluation Team, ASDC shall ask the applicant to:
 - 8.1.1 Sign the 'Training Partner Agreement'
 - 8.1.2 Deposit the Accreditation Fee to ASDC as per schedule 5.
 - 8.1.3 Deposit the Course Licensing/Validation Fees as per schedule 5.
- 8.2 On receipt of the signed 'Training Partner Agreement' and course licensing/validation Fee, ASDC shall issue the 'Letter of Affiliation/ Accreditation'.

9. OTHER IMPORTANT GUIDELINES

- 9.1 For details of modules, please refer Appendix 1.
- 9.2 Requisite Fees may be paid on-line. Details may be requested from ASDC.
- 9.3 On receipt of the Registration Letter, applicant shall complete all requirements within the time specified by ASDC. In case the requirements are not completed within the stipulated period of time, ASDC may cancel the Registration.
- 9.4 ASDC may inspect the training center anytime during the period of accreditation, with or without notice, to ensure compliance to ASDC norms and standards for training partners.
- 9.5 Affiliation/ Accreditation may be suspended or cancelled based on the terms of the Termination Clause of 'Training Partner Agreement'.

10. ASDC Contact:

Mr Sunil K Chaturvedi

CEO, ASDC

Sat Paul Mittal Building,

1/6, Siri Institutional Area,

Khel Gaon Road,

New Delhi 110049

Ph-+91 1141868090

E-mail: skc@asdc.org.in Website: www.asdc.org.in

APPLICATION FORM FOR TRAINING PARTNER

INSTRUCTIONS TO THE APPLICANT

1. Kindly go through the form thoroughly before filling it up.
2. It may be noted that the 'Applicant' here refers to the main promoter/ partner who would run the day to day operations of the proposed Training Centre.
3. This application (refer Page 7-14) should be filled in English language only, either by typing or in block letters with black ink.
4. All the financial information should be mentioned in Rs Lacs.
5. Multiple locations may be applied for; an applicant must fill separate application form for each proposed Training Centre.
6. Please strike off the headings not relevant to your application.
7. If the space provided for giving the information is insufficient, please attach additional sheets.
8. Please attach documentary proofs as mentioned in the application form. Documentary proof requirement may be different for different establishments.
9. Application form may be sent in an envelope through post and by e mail to ASDC.

From:

Date: _____

Sir,

Subject: Application for Registration as a Training Partner of ASDC

We the undersigned hereby apply for Registration as a Training Partner under the skill development initiative of ASDC. We would like to state that we have made full disclosure of all the information required in this application and the information provided by us is true to the best of our knowledge and belief.

We acknowledge that this is only an application for consideration of Registration with ASDC and that this application does not place any obligation on ASDC to appoint us as an Accredited/ Authorized training partner.

We understand that ASDC or its representative shall be free to investigate the correctness of information provided by us and/ or call for more information whenever required. During such investigation or at any subsequent stage, in case of any misinformation, whether intentional or unintentional, ASDC may not give acceptance of application or may cancel the same if already issued.

We further acknowledge that the copies of all documents, photographs etc furnished by us would henceforth become the property of ASDC and may be retained by them for their records.

Signature of Main Promoter/ Partner

Name:

Designation:

Phone No:

E mail:

| 1. CONTACT DETAILS | |
|--------------------------|------------|
| Name of the Organization | |
| Name of main promoter | |
| Contact Details | Address: |
| | District: |
| | City: |
| | State/ UT: |
| | Pin Code |
| | Telephone: |
| | Mobile: |
| | Fax: |
| | E Mail: |
| | Website: |
| Name of Proposed Centre | Address: |
| Contact Details | District: |
| | City: |
| | State/ UT: |
| | Pin Code |
| | Telephone: |
| | Mobile: |
| | Fax: |
| | E Mail: |
| | Website: |
| | Address: |

2. TRAINING MODULE(S) APPLIED

| | |
|---|---|
| ASDC competency based/ NOS based Module(s) opted for Registration (Please refer Appendix 1) | 1. 2. 3. 4. 5. |
| Applying for | First time <input type="radio"/> Reapplying <input type="radio"/> |
| If reapplying, date of previous application | |
| If reapplying, reason of re- application | |

3. INSTITUTE DETAILS

3.1 INSTITUTES SET UP BY GOVERNMENT

| Type of Institute | Affiliation/ Accreditation | Yes/ No |
|--|--|---------|
| ITIs/ ITCs/ College/ School/ Organization/ Autonomous Organization | NCVT/ AICTE | |
| | Central/ State Government University | |
| | University recognized by UGC | |
| | Central/ State Board of Education | |
| | Board of Technical Education | |
| | Distance Education Council of India | |
| | University recognized by DEC of India | |
| | Set up by Central/ State Government | |
| | Any other (Please specify) | |
| | Proposed training capacity for applied ASDC courses per year: Course 1_____ Course 2_____ Course 3_____ | |
| Placement / Employment record giving details of employers for each course: | | |

Documentary proof of Registration/ Affiliation/ Accreditation attached:

Yes No

| 3.2 INSTITUTES SET UP BY AUTOMOTIVE COMPANIES | |
|---|---|
| Company Details | Name: |
| | Date of incorporation: |
| | Nature of business: |
| | Number of permanent employees: |
| Training Institute Details | Name: |
| | Purpose of institute: |
| | Date of incorporation: |
| | Courses conducted at present with annual training capacity: 1. _____ Capacity _____ 2. _____ Capacity _____ 3. _____ Capacity _____. |
| | Affiliation with Govt. University/ Body, if any (Please specify): |
| | Total number of employees : |
| | Number of trainees trained since inception in each course: Course 1 _____ Course 2 _____ Course 3 _____ |
| | Number of Trainees trained in previous financial year in each course: Course 1 _____ Course 2 _____ Course 3 _____ |
| | Proposed training capacity for applied ASDC courses per year: Course 1 _____ Course 2 _____ Course 3 _____ |
| | Placement / Employment record giving details of employers for each course: |

Documentary proof attached:

1. PAN Number

Yes No

2. Service Tax Registration Number

Yes No

3. Registration/ Affiliation/ Accreditation

Yes No

3.3 INSTITUTES SET UP BY COMPANIES/ FIRMS/ SOCIETY/ TRUST

| | |
|--|---|
| Company/ Firm/ Society/ Trust Details | Name: |
| | Date of incorporation: |
| | Nature of business/ association: |
| | Education/ Training Institutes operated: |
| | Number of permanent employees: |
| | Permanent Account No: |
| | Service Tax Registration No: |
| Training Institute Details | Name: |
| | Purpose of institute: |
| | Date of incorporation: |
| | Tie ups with Industry, if any: |
| | Courses conducted: |
| | 1. _____ Capacity _____ 2. _____ Capacity _____ 3. _____ Capacity _____ |
| | Affiliation with Govt. University/ Body, if any (Please specify): |
| | Number of trainees trained since inception in each course: Course 1 _____ Course 2 _____ Course 3 _____ |
| | Number of Trainees trained in previous financial year in each course: Course 1 _____ Course 2 _____ Course 3 _____ |
| | Proposed training capacity for ASDC courses per year: Course 1 _____ Course 2 _____ Course 3 _____ |

| | |
|--|--|
| | Placement / Employment record giving details of employers for each course: |
|--|--|

PARTICULARS OF THE MAIN PROMOTOR

| | | | | |
|---|---|-----------------|-----------|--------|
| Particulars of the main Promoter (who would run day to day operations) <div style="border: 1px solid black; padding: 5px; text-align: center; margin: 10px 0;"> <i>Please affix a recent passport size color photograph</i> </div> | Name: | | | |
| | Date of Birth: | Age: | | |
| | Citizenship: | | | |
| | Residence Address: | | | |
| | Office Address: | | | |
| | Education Qualifications: | | | |
| | Particulars | Year of Passing | Institute | Degree |
| | Graduation | | | |
| | Post Graduation | | | |
| | Any other Degree | | | |
| | Total work experience: | | | |
| | Brief background including business/ work experience: | | | |
| Details of other Promoters (including main promoter) | Name: | % stake: | | |
| | Name: | % stake: | | |
| | Name: | % stake: | | |
| | Name: | % stake: | | |

4. INFRASTRUCTRE & OTHER DETAILS OF TRAINING INSTITUTE

Area Details:

| Particulars | Number | Area in sq m |
|-----------------|--------|--------------|
| Classrooms | | |
| Workshop | | |
| Other Buildings | | |
| Open Area | | |
| Total Area: | | |

Facilities Available:

Whether the training institute is owned or leased:

Owned Leased

In case of ownership, whether the property is:

Mortgaged Hypothecated Under Litigation None

In case of lease, years of lease:

Number of employees:

| Particulars comprises | Permanent | Contract/ Temporary |
|-----------------------|-----------|---------------------|
| Trainers | | |
| Demonstrators | | |
| Others | | |
| Sub Total | | |
| Total: | | |

| | |
|---------|---|
| Finance | How much are you willing to invest in infrastructure/ equipment: Rs |
| | Amount of proposed working capitals : Rs |

Documentary proof attached*:

- | | | | | |
|---|-----|-----------------------|----|-----------------------|
| 1. Certificate of Registration of Company/ Firm/ Society/ Trust | Yes | <input type="radio"/> | No | <input type="radio"/> |
| 2. Memorandum of Association | Yes | <input type="radio"/> | No | <input type="radio"/> |
| 3. Audited Account Statement of previous year | Yes | <input type="radio"/> | No | <input type="radio"/> |
| 4. PAN Number | Yes | <input type="radio"/> | No | <input type="radio"/> |
| 5. Service Tax Registration Number | Yes | <input type="radio"/> | No | <input type="radio"/> |
| 6. Registration/ Affiliation/ Accreditation of institute | Yes | <input type="radio"/> | No | <input type="radio"/> |
| 7. Passport size photograph of main promoter | Yes | <input type="radio"/> | No | <input type="radio"/> |
| 8. Age proof of main promoter (Driving license/ passport etc) | Yes | <input type="radio"/> | No | <input type="radio"/> |
| 9. Certificates for education qualifications | Yes | <input type="radio"/> | No | <input type="radio"/> |
| 10. Photographs / Layout of the current/ proposed training centre (Layout, Classrooms, Workshops & other facilities) | Yes | <input type="radio"/> | No | <input type="radio"/> |
| 11. Property document showing ownership/ lease | Yes | <input type="radio"/> | No | <input type="radio"/> |
| 12. Income tax return of the main promoter | Yes | <input type="radio"/> | No | <input type="radio"/> |
| 13. Documentary proof of industry tie ups | Yes | <input type="radio"/> | No | <input type="radio"/> |

* Applicable to institutes proposed/ set up by Automotive Companies/ Companies/ firms/ Society/ Trust.

MODULES ON OFFER

Infrastructure / Facilities / Trainer details

| S.NO. | ASDC MODULES | MODULES LINK |
|-------|--|---|
| 1 | MANUFACTURING | http://asdc.org.in/wp-content/uploads/2014/12/Manufacturing-Module.pdf |
| 2 | RESEARCH AND DEVELOPMENT | http://asdc.org.in/wp-content/uploads/2014/12/R-D-Module.pdf |
| 3 | SALES | http://asdc.org.in/wp-content/uploads/2014/12/SalesModules.pdf |
| 4 | SERVICE | http://asdc.org.in/wp-content/uploads/2014/12/ServiceModule.pdf |
| 5 | ROAD TRANSPORTATION - DRIVING - FUEL PUMP OPERATIONS | http://asdc.org.in/wp-content/uploads/2014/12/ROAD-TRANSPORTATION-MODULES.pdf |

SCHEDULE 2

**AFFILIATION GUIDELINES
COMMERCIAL TERMS**

| Description | | Fee Structure Skill Training Centre | Fee Structure Higher Education/ University Programme | Remarks |
|-------------|--|--|--|---|
| 1 | Application Fees | 10,000/- | 10,000/- | Non-refundable |
| 2 | Centre Evaluation Fees | 25,000/- | 2,00,000/- | Non Refundable |
| 3 | Accreditation charges | 5,000/- | 5,000/- | Accreditation Certificate/ MoU |
| 4 | Trainer Assessment & Certification charges | 5,000/- | 5,000/- | Per trainer charge |
| 5 | Train the Trainer Fees | # | # | Per trainer charge |
| 6 | Curriculum Validation Fees | 5,000/- * | 10,000/- ** | * Per job role ** Per Super Qualification Pack |
| 7 | Student Assessment & Certification Charges | 800/- -- 1,200/- | 1,500/- - 7,500/-*** | Per student/ per job role/ Qualification Pack assessment |

The above fees is applicable for the financial year 2016~ 2017.

ASDC may revise the charges at its sole discretion

TOT module options (3 days, 5 days, 7 days, 12 days), as per options of TOT module for given group of Trainer. Please ask for fee for selected TOT module

*** this cost will vary for different modules

APPENDIX 1

LIST OF QUALIFICATION STANDARDS

| S.No. | Sub-Sector | Name of the QP | QP Code | NSQF level |
|-------|---------------|---|------------|------------|
| 1 | Manufacturing | Welding Assistant | ASC/Q 3101 | 2 |
| 2 | | Welding Technician Level 3 | ASC/Q 3102 | 3 |
| 3 | | Welding Technician Level 4 | ASC/Q 3103 | 4 |
| 4 | | Welding Supervisor | ASC/Q 3104 | 5 |
| 5 | | Welding Machine Setter /Master Welder | ASC/Q 3105 | 6 |
| 6 | | Foundry Assistant/ Casting Assistant | ASC/Q 3201 | 2 |
| 7 | | Casting Technician Level 3 | ASC/Q 3202 | 3 |
| 8 | | Melting assistant /Helper | ASC/Q 3203 | 2 |
| 9 | | Pressure die casting Operator | ASC/Q 3204 | 4 |
| 10 | | Casting Technician- Sand Moulding | ASC/Q 3205 | 4 |
| 11 | | Casting Supervisor | ASC/Q 3206 | 5 |
| 12 | | Casting Line In-Charge | ASC/Q 3207 | 6 |
| 13 | | Automotive Paintshop Assistant | ASC/Q 3302 | 2 |
| 14 | | Automotive Body Painting Technician Level 3 | ASC/Q 3303 | 3 |
| 15 | | Automotive Painting Technician Level 4 | ASC/Q 3304 | 4 |
| 16 | | Painting Supervisor | ASC/Q 3305 | 5 |
| 17 | | Painting & Surface Treatment Shift- In Charge | ASC/Q 3306 | 6 |
| 18 | | Press Shop helper | ASC/Q 3401 | 2 |
| 19 | | Press Shop Operator L4 | ASC/Q 3402 | 4 |
| 20 | | Press Shop Supervisor | ASC/Q 3404 | 5 |
| 21 | | Press Shop Line - In Charge | ASC/Q 3405 | 6 |
| 22 | | CNC Operator / Machining Technician L3 | ASC/Q 3501 | 3 |
| 23 | | Machining Assistant | ASC/Q 3502 | 2 |
| 24 | | CNC Operator / Machining Technician L4 | ASC/Q 3503 | 4 |
| 25 | | Machine shop supervisor | ASC/Q 3505 | 5 |
| 26 | | Machine Setter / Master Technician | ASC/Q 3506 | 6 |
| 27 | | Vehicle Assembly Fitter/ Technician | ASC/Q 3601 | 4 |
| 28 | | Assembly Line Supervisor | ASC/Q 3602 | 5 |
| 29 | | Assembly Line Machine Setter | ASC/Q 3603 | 6 |
| 30 | | Auto Component Assembly Fitter | ASC/Q 3701 | 4 |
| 31 | | Surface Treatment Technician | ASC/Q 3801 | 4 |
| 32 | | Heat Treatment Technician/ Furnace Operator | ASC/Q 3901 | 4 |
| 33 | | Heat Treatment Shop Supervisor | ASC/Q 3902 | 5 |
| 34 | | Heat Treatment Shop- Metallurgist | ASC/Q 3903 | 6 |

| | | | | |
|----|--|---|------------|---|
| 35 | | Tool Designer | ASC/Q 4001 | 5 |
| 36 | | Tool Room operator/ Technician | ASC/Q 4101 | 4 |
| 37 | | Tool Room Supervisor | ASC/Q 4102 | 5 |
| 38 | | Soldering and Brazing Technician | ASC/Q 4201 | 4 |
| 39 | | Super Finishing Technician | ASC/Q 4301 | 4 |
| 40 | | Plastic Moulding Operator/ Technician | ASC/Q 4401 | 4 |
| 41 | | Plastic Moulding Helper | ASC/Q 4402 | 2 |
| 42 | | Plastic Moulding Supervisor | ASC/Q 4403 | 5 |
| 43 | | Plastic Moulding Shift-In -Charge | ASC/Q 4404 | 6 |
| 44 | | Forging Operator | ASC/Q 4501 | 4 |
| 45 | | Forging Line Supervisor | ASC/Q 4502 | 5 |
| 46 | | Forging Shift -In -Charge | ASC/Q 4503 | 6 |
| 47 | | Loading and Unloading Operator/ Loader | ASC/Q 6101 | 2 |
| 48 | | Packing Executive/Packing Assistant/Packer | ASC/Q 6102 | 2 |
| 49 | | Parts Picker | ASC/Q 6103 | 3 |
| 50 | | Manager-Stores Operation | ASC/Q 6104 | 5 |
| 51 | | Material Coordination Manager | ASC/Q 6105 | 6 |
| 52 | | Vendor Development Executive | ASC/Q 6201 | 5 |
| 53 | | Manager Vendor Development | ASC/Q 6203 | 6 |
| 54 | | QC Inspector Level 3 | ASC/Q 6301 | 3 |
| 55 | | Manager Supplier Quality | ASC/Q 6302 | 6 |
| 56 | | QC Inspector Level 4 | ASC/Q 6303 | 4 |
| 57 | | Manager / Supervisor Customer Quality | ASC/Q 6304 | 6 |
| 58 | | QA Standards Incharge | ASC/Q 6305 | 5 |
| 59 | | Manager /Supervisor Manufacturing Quality | ASC/Q 6306 | 7 |
| 60 | | Method Study Executive (Level 5) | ASC/Q 6401 | 5 |
| 61 | | Industrial Engineer (Workstation Design) | ASC/Q 6402 | 6 |
| 62 | | Industrial Engineer (Layout Design) | ASC/Q 6403 | 5 |
| 63 | | Process Design Engineer | ASC/Q 6404 | 6 |
| 64 | | Equipment Designer L5 | ASC/Q 6405 | 5 |
| 65 | | Process Tryout Engineer | ASC/Q 6406 | 4 |
| 66 | | Manager Process Engineering | ASC/Q 6407 | 7 |
| 67 | | Process Validation Executive | ASC/Q 6408 | 5 |
| 68 | | Process Tryout Technician | ASC/Q 6409 | 3 |
| 69 | | Manager Maintenance Mechanical & Electrical | ASC/Q 6801 | 6 |
| 70 | | Maintenance Technician Mechanical L4 | ASC/Q 6802 | 4 |
| 71 | | Maintenance Technician Electrical L4 | ASC/Q 6803 | 4 |
| 72 | | Maintenance Technician -Electrical- L3 | ASC/Q 6804 | 3 |
| 73 | | Maintenance Technician -Mechanical- L3 | ASC/Q 6805 | 3 |
| 74 | | Maintenance Assistant | ASC/Q 6806 | 2 |
| 75 | | Automation Specialist | ASC/Q 6807 | 6 |
| | | | | |

| | | | | |
|----|-----------------------------------|---|-------------|---|
| 1 | Manufacturing (Non -formal) | Lathe Operator | ASC/Q 1901 | 4 |
| 1 | PETROL PUMP OPERATIONS | PUC Attendant | ASC/Q 9601 | 2 |
| 2 | | QCP Attendant | ASC/Q 9602 | 2 |
| 3 | | Tyre Inflation Attendant | ASC/Q9603 | 2 |
| 4 | | Fuel Service Man/ Fuel Service Dispensing Attendant | ASC/Q9604 | 2 |
| 1 | R & D | Prototyping Manager | ASC/Q 8302 | 7 |
| 2 | | Vehicle test Driver | ASC/Q 8402 | 5 |
| 3 | | Testing Manager | ASC/Q 8405 | 7 |
| 4 | | Test Technician | ASC/Q 8401 | 4 |
| 5 | | Test Engineer- Product/Vehicle | ASC/Q 8403 | 5 |
| 6 | | Supervisor R & D testing (Indoor, product) | ASC/Q 6502 | 5 |
| 7 | | Prototyping Engineer | ASC/Q 8301 | 6 |
| 8 | | Product Design Manager L7 | ASC/Q 8103 | 7 |
| 9 | | Product Design Engineer | ASC/Q 8102 | 6 |
| 10 | | Product Conceptualization Manager | ASC/Q 5103 | 7 |
| 11 | | Product Conceptualization Engineer | ASC/Q 5101 | 6 |
| 12 | | Modeller | ASC/Q 8101 | 6 |
| 13 | | Manager-PLM(Product Lifecycle Management) | ASC/Q 6505 | 7 |
| 14 | | Manager Test Facility (R & D infrastructure) | ASC/Q 6503 | 6 |
| 15 | | Incharge Material Testing | ASC/Q 6504 | 6 |
| 16 | | Executive, Proto Manufacturing | ASC/Q 6501 | 4 |
| 17 | | Draughtsman/Draughtsperson | ASC/Q 8201 | 4 |
| 18 | | Computer Aided Engineering - Test Executive | ASC/Q 5102 | 6 |
| 1 | Road Transportation | Ambulance Driver | ASC/Q 9706 | 4 |
| 2 | | Driving Assistant | ASC/Q 9701 | 2 |
| 3 | | LMV Driver Level 3 | ASC/Q 9702 | 3 |
| 4 | | Commercial Vehicle Driver Level 4 | ASC/Q 9703 | 4 |
| 5 | | Taxi Driver | ASC/Q 9705 | 4 |
| 6 | | Forklift Operator (Driver) | ASC/Q 9707 | 4 |
| 7 | | Driver Trainer | ASC/Q 9708 | 5 |
| 8 | | 2W- Delivery Associate | ASC/Q 9710 | 3 |
| 9 | | CHAUFFEUR L5 | ASC/Q 9711 | 5 |
| 10 | | CHAUFFEUR L4 | ASC/Q 9712 | 4 |
| 11 | | Auto Rikshaw Driver | ASC/Q 9713 | 4 |
| 12 | | Dealership Driver | ASC/Q9715 | 4 |
| 1 | Sales & Technical Service +Repair | Sales Consultant Level 4 | ASC/Q 1001 | 4 |
| 2 | | Sales consultant (Institutional Sales) | ASC/Q 1002 | 6 |
| 3 | | Sales Consultant (Pre-owned Vehicles) | ASC/Q 1003 | 6 |
| 4 | | Sales Executive (Accessories Value added services) | ASC/ Q 1004 | 4 |
| 5 | | Sales consultant (Retail) | ASC/ Q 1005 | 5 |

| | | | | |
|----|--|--|-------------|---|
| 6 | | Home Installer/Home delivery Manager | ASC/ Q 1006 | 6 |
| 7 | | Sales Lead (Pre-owned Vehicles) | ASC/ Q 1008 | 7 |
| 8 | | Automotive Sales Lead (Retail) | ASC/Q 1007 | 7 |
| 9 | | Sales Manager | ASC/ Q 1009 | 8 |
| 10 | | Sales executive-Dealership | ASC/Q 1010 | 3 |
| 11 | | Washer | ASC/Q 1101 | 2 |
| 12 | | Accessory Fitter | ASC/Q 1102 | 4 |
| 13 | | SHOWROOM HOSTESS / HOST | ASC/Q 1103 | 3 |
| 14 | | Customer Relationship Manager | ASC/ Q 1104 | 7 |
| 15 | | Telecaller | ASC/ Q 1105 | 4 |
| 16 | | Customer Relationship Executive | ASC/Q 1106 | 4 |
| 17 | | PDI Supervisor | ASC/ Q 1107 | 5 |
| 18 | | PDI Incharge | ASC/ Q 1108 | 6 |
| 19 | | Sales/Service Trainer (Dealer) | ASC/ Q 1109 | 6 |
| 20 | | Marketing and Social Media manager | ASC/ Q 1110 | 7 |
| 21 | | Finance, Insurance and Registration Coordinator | ASC/ Q 1201 | 5 |
| 22 | | Automotive Service Technician Level 3 | ASC/Q 1401 | 3 |
| 23 | | Automotive Service Technician Level 4 | ASC/Q 1402 | 4 |
| 24 | | Automotive Service Technician Level 5 | ASC/ Q 1403 | 5 |
| 25 | | Automotive Service Technician Level 6 | ASC/ Q 1404 | 6 |
| 26 | | Auto Body Technician Level 4 | ASC/ Q 1405 | 4 |
| 27 | | Repair Painter Auto body L 4 | ASC/ Q 1406 | 4 |
| 28 | | Repair Painter- Auto body L 3 | ASC/ Q 1407 | 3 |
| 29 | | Automotive Electrician Level 4 | ASC/Q 1408 | 4 |
| 30 | | Automotive Engine Repair Technician Level 4 | ASC/ Q 1409 | 4 |
| 31 | | Auto Body Technician Level 3 | ASC/ Q 1410 | 3 |
| 32 | | Automotive Service Technician (Two and Three Wheelers) | ASC/Q 1411 | 4 |
| 33 | | Service Supervisor | ASC/ Q 1412 | 7 |
| 34 | | Body Shop In-Charge | ASC/ Q 1413 | 7 |
| 35 | | Brake Specialist | ASC/ Q 1414 | 4 |
| 36 | | Clutch Specialist | ASC/ Q 1415 | 4 |
| 37 | | AC Specialist | ASC/Q 1416 | 4 |
| 38 | | Spare parts Operations Executive Level 3 | ASC/Q 1501 | 3 |
| 39 | | Spare Parts Operations Executive Level 5 | ASC/Q 1502 | 5 |
| 40 | | Spare Parts Operations Incharge | ASC/ Q 1503 | 7 |
| 41 | | Maintenance Technician- Service Workshop | ASC/Q 1601 | 4 |
| 42 | | Service Advisor | ASC/ Q 1602 | 6 |
| 43 | | Warranty Processor Level 4 | ASC/Q 1603 | 4 |
| 44 | | Warranty Incharge | ASC/ Q 1604 | 6 |
| 45 | | Quality Controller | ASC/ Q 1605 | 6 |
| 46 | | Workshop Manager | ASC/ Q 1606 | 8 |
| 47 | | Sales Officer (Auto Components) | ASC/Q 1701 | 4 |
| 48 | | Area Manager (Auto Components) | ASC/ Q 1702 | 7 |

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|----|---|--|-------------|---|
| 49 | | Sales Representative | ASC/ Q 1801 | 5 |
| 50 | | Repair - Welder | ASC/Q 1902 | 4 |
| 51 | | Sales Consultant (Automotive finance) | ASC/ Q 2001 | 4 |
| 52 | | Territory Sales Manager (Retail) | ASC/Q 0101 | 5 |
| 53 | | Key Accounts Sales Manager | ASC/Q 0102 | 5 |
| 54 | | Regional Sales Manager | ASC/Q 0103 | 7 |
| 55 | | Territory Sales Manager (Used/ Preowned Vehicles) | ASC/Q 0104 | 5 |
| 56 | | Regional Sales Manager (Used/ Preowned Vehicles) | ASC/Q 0105 | 6 |
| 57 | | Sales Training Manager | ASC/Q 0201 | 6 |
| 58 | | Regional Sales Development / CRM Manager | ASC/Q 0202 | 6 |
| 59 | Sales & Technical Service & Repair | Commercial Executive / Officer | ASC/Q 0203 | 5 |
| 60 | | Commercial Manager (Zonal/ Regional) | ASC/Q 0204 | 6 |
| 61 | | Regional Dealer Development/ Network Expansion Manager | ASC/Q 0301 | 6 |
| 62 | | Regional Retail Finance & Insurance Manager | ASC/Q 0401 | 6 |
| 63 | | Social Media & Digital Marketing Manager | ASC/Q 0501 | 6 |
| 64 | | Product / Brand Manager | ASC/Q 0503 | 6 |
| 65 | | Marketing Manager - LOB | ASC/Q 0504 | 7 |
| 66 | | Area Technical Lead | ASC/Q 0601 | 6 |
| 67 | | Territory Service Manager | ASC/Q 0602 | 5 |
| 68 | | Area Service Manager | ASC/Q 0603 | 6 |
| 69 | | Key Accounts Service Manager | ASC/Q 0604 | 6 |
| 70 | | Area Parts Manager | ASC/Q 0605 | 5 |
| 71 | | Regional Parts Manager | ASC/Q 0606 | 6 |
| 72 | | Regional Manager - Customer Care | ASC/Q 0607 | 6 |
| 73 | | Regional Service Marketing Manager | ASC/Q 0701 | 6 |
| 74 | | Regional Service Process Manager | ASC/Q 0702 | 6 |
| 75 | | Trainer-Service | ASC/Q 0801 | 5 |
| 76 | | Service Training Incharge Centre | ASC/Q 0802 | 6 |
| 77 | | Service Office Executive | ASC/Q 0901 | 4 |
| 78 | | Service Office Manager | ASC/Q 0902 | 5 |
| 79 | Sales officer (Auto Insurance) | ASC/Q 2101 | 5 | |
| | | | | |